

Title: Physical Therapy Program Volunteer
Location(s): 728 Pacific Avenue, Suite 301, San Francisco, CA 94133
Host Name(s): Physical Therapist

SUMMARY OF VOLUNTEER POSITION:

The NEMS Physical Therapy Volunteer Program will allow individuals who are interested in a career in physical therapy to shadow staff who work at the NEMS PT clinic, help with administrative tasks that do not expose the volunteer to confidential patient information, and other tasks as appropriate.

ESSENTIAL FUNCTIONS:

- Greet patients who come into the clinic and answer any general questions.
- Help patients with non-medical translation.
- Assist in preparing treatment materials, including, but not limited to, resistance tools or exercise equipment.
- Shadow/observe PT staff.
- Administrative tasks as appropriate
- Other tasks as appropriate.
- Follow all patient confidentiality and other applicable rules & protocols.

PREFERRED QUALIFICATIONS:

- College-age students who are 18 years and older.
- Interest in serving the underserved, primarily monolingual San Francisco Chinatown population.
- Interest in pursuing a career in physical therapy.
- Organized and detail oriented.
- Strong interpersonal skills.

LANGUAGE:

- Fluent reading, writing, and speaking in English is required.
- Fluent speaking in Chinese (any dialect) is preferred.
- Ability to speak Vietnamese, Spanish or another language is an asset.

This is a volunteer position. I, the undersigned, acknowledge that I have read, understood, and accepted this position description and am able to perform these essential job functions without restrictions. I also understand that it may be modified from time to time.



NORTH EAST MEDICAL SERVICES VOLUNTEER POSITION DESCRIPTION

Volunteer Print Name

Volunteer Signature

Date

If Minor, Parent/Guardian Name

Parent/Guardian Signature

Date

Volunteer Coordinator Name

Volunteer Coordinator Signature

Date

NEMS Host Name

NEMS Host Title

NEMS Host Signature

Date